



Stella Maris Parish, Northern Door County, Wisconsin
Annual Parish Meeting
Thursday, December 6, 2014
Fish Creek

- A. Call to Order:** Michelle Piatek, Pastoral Council Chair, called the meeting to order at 6:01 PM
- B. Present:** **Pastor:** Rev Dave Ruby **Trustees:** Sharon Brabson, Richard Dannhausen
Office Staff: Kathy Sedan, Jim Slomski, Lori Orthober and **10 other parishioners** were present.
- C. Mission Statement:** The mission statement was read by all in attendance.
- D. Vision Statement:** The vision statement was read by all in attendance.
- E. Opening Prayer:** The opening prayer was read by all in attendance
- F. Approval of Minutes:** A motion was made by Sharon Brabson and seconded by Marian Irmen to approve the minutes of the meeting on October 24, 2013 as written and distributed.
- G. Appreciation for Services** were extended to the following persons:
June Biemeret – Treasurer Trustee
Marvin Leppert – Pastoral Council Member and also served as Chair
Julie Kiehnau – Right to Life Chair
Sharon Slomski – Right to Life Chair
Mary Anderson – Pastoral Council Member
Deacon David Kowalski – Deacon
- H. Financial Report:** Richard Dannhausen presented the financial report and addressed the variances between the budgeted and actual finances noting that some months have 4 weeks and some months have 5 weeks; presented information on restricted funds vs unrestricted funds. Marian Irmen requested an explanation of the difference between restricted and unrestricted funds and examples of what items are included in each category of funds. An inquiry was made regarding the Diocesan Assessment. It was explained that it includes the parish financial obligations to the Diocese of Green Bay to support operations of various areas of the chancery. A request was made to put the guideline in the Annual Report. They will eventually be online on the website.
- I. Commission Reports and Committee Reports:**
There were no new updates on the Commission Reports and the Committee Reports that were submitted and included in the Annual Report; however, Doug VanVorous noted there was no report from the Prayer Shawl Ministry Group included and he will verify with Dixie VanVorous to submit a report.
- J. Updated Information:**
Michelle Piatek stated that the **Stella Maris Parish Operating Guidelines** have been reviewed, revised and approved by the Pastoral Council on September 9, 2014. The most important revision is changing the membership from an At Large Council to a Representative Council. As the various sites became one parish, it was important that each site have representation on the Pastoral Council. Now that the parish is going into its tenth year as a parish it was decided that having a representative from each of the commissions: stewardship, worship and spiritual life, faith formation, parish life, and Christian service and responsibility to bring directly to the Pastoral Council the goals and objectives of each commission would further advance the mission and vision of the parish. There are also three to five at-large members presented on the Pastoral Council.
- K. Pastor's Remarks:** Fr Dave Ruby expressed gratitude to the many people involved in the parish and the service they provide to make our parish the vibrant faith community it is. Our liturgies are well planned and meaningfully presented. Reading and discussing the book, **Rebuilt**, has helped us to take a look at how we do things and ask ourselves what should we stop doing that isn't working, what are we doing correctly that we should continue to do, and lastly, what should we stop doing that isn't accomplishing the desired result. Personal contacts are an important and effective method of communicating.
- L. Closing Prayer:** The closing prayer, our Stella Maris Parish Prayer, was prayed by all at the meeting. Adjourned.

Respectfully submitted,

Marian Irmen, Pastoral Council Secretary