

Minutes  
**Stella Maris Parish Finance Council**  
**November 19, 2009**  
**7pm Egg Harbor**

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7 1.Introductory Business

- 8 • Call to order by Richard Dannhausen, Finance Council chairman at 7:00
- 9 Present members: Richard Dannhausen, Fr. Dave, Michael Fitzgerald, Larry Kahlscheuer (phone)
- 10 Andrew Nockers, Paul Gray,
- 11 Trustee June Biemeret, Trustee Pat Fuller,
- 12 Business Manager, Mark Kunstman
- 13 Not Present: Mary Moran, Carol Eaton
- 14 • Reflections –
- 15 • Approval of the Minutes – 10-22-09 Approved by consensus
- 16 • Agenda additions or subtractions: see Buildings and Grounds.
- 17 • Opening Prayer

18 2. Comments or questions from non council members:

19 Presentation by Richard DuBois on Annuities

20 3. Financial Report

21 Balance sheet: The council ask that the previous months P&L in its entirety be brought to the meetings

22 for their review. Website reporting should remain as is.

23 YTD: Report with detail at each month's meeting.

24 4. Pastor's Report: none

25 5. Committee reports

- 26 • Cemetery - none
- 27 • Stewardship committee – Catholics Come Home program is being worked on.
- 28 \$300.00 matching grant is available from diocese if applied for by Dec. 4
- 29 • Buildings and Grounds – Jim Schorer hear to speak to any questions of the council concerning the
- 30 remodeling request for Baileys Harbor and report on other work of the committee.
- 31 Addition work to Retaining wall at Baileys Harbor will be redone in spring. The Village is providing
- 32 \$6700.00 toward the repair of the wall. Water diversion and black top work is being addressed.
- 33 Great lakes Roofing will be providing a roofing estimate in early December. Two estimates have been
- 34 received for Tuck Pointing at Egg Harbor. A third estimate will be sought.
- 35 • Advancing the Mission – Faith formation, CSR and now Youth (with a Youth Minister joining the staff)
- 36 Advancing the Mission money will be used up.

37 6. Old Business –

- 38 • Review Parish Financial Policies and Procedures: #1 issue at this time is proper collection/counting
- 39 procedures .Scheduling, bagging checks and entire processes are being studied and updated to meet
- 40 diocesan policies.
- 41 • Baileys Harbor interior remodeling –Council asks that a spread sheet of costs be submitted for the record.
- 42 The Council grants final approval of plan by consensus.
- 43 • Snow removal contracts –All sites now have contracts in place.
- 44 • SB HVAC systems –Review proposal: Motion by Paul Gray and second by Andrew Nockers to replace
- 45 one of the Sister Bay furnaces with a 92% Efficiency 125btu furnace approved by consensus.
- 46 • CCW Barbara Buckingham proposal for freezer purchase, distribution, location for meals on wheels
- 47 program parish responsible for electricity and lock on door - It was also noted that the freezer will only be
- 48 accessed during office working hours. Mark should determine placement of the freezer. The EH church
- 49 basement suggest. Council approves by consensus.
- 50 • Health insurance increases December 2010 – 10% Notification received from Diocese

51 7. New Business

52 Response to Financial Report questions- All questions are being addressed will be shared.

53 Father and Trustees will continue to study how and when the budget should be presented to the Parish.

54 Signage at church sites - Jacksonport sign placement will be restudied.

1 Compass Vocation Ad - Council suggests not doing this if not done in past.  
2 Yellow page advertising – Council suggests to go with free version only.

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4 **Next meeting date –sat Dec.12 9:00 Sister Bay**

5 Evaluation -

6 Closing Prayer – All pray intentions for parish.

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25 Submitted  
26 Kathy Kunstman  
27 Finance Council recording secretary  
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