

**Finance Council Minutes**  
**Stella Maris Parish Finance Council**  
**Baileys Harbor**  
**Friday, September 28, 2018**  
**Accountants' Pre-Meeting 1:00 pm**  
**General Meeting 2:00pm**

**Stella Maris Mission Statement:**

Stella Maris Catholic Parish prayerfully unites people in the love of Jesus guided by our patron, Mary.

**Stella Maris Vision Statement:**

We invite all to journey as disciples. By sharing the Gospel, responding to Jesus' love and the gifts God has given us, we welcome all to grow in faith and in our parish life.

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**Accountants' Pre-Meeting** Present: Terry McArdle; Peg Berezewski

- FYE 2018 Financials – What the results say about the Parish's financial progress and predicts for the future
- Schedule for Financials to be distributed to FC members: Third week of the succeeding month
- Schedule for reports given to various parish organizations. Quarterly
- Recommendation to add sub accounts to the 635 account. 635-1, Clergy mileage; 635-2 Other mileage

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**General Meeting**

**1. Introductions**

- Call to order 2:00 PM
- Check-in (2-minute time limit) Fr Dave Ruby; Garey Bies, Finance Trustee; Peg Berezewski, Chai/Secretary; Terry McArdle; Walter Vail; Michael, Desmond (via telephone)
- Absent: Chuck Germain; Tom Polacek
- Approval of Minutes
  - July 27, 2018 - approved
  - August 31, 2018 - approved
- Agenda additions or subtractions
- Opening prayer:

**2. Comments or questions from non- council members**

- Katrina Welborn presentation on tuition assistance for training in Omaha, Nebraska: Creighton Model FertilityCare System (CrMS) and NaProTechnology
- Katrina was not present, but the council secured a source to pay for the tuition.

**3. Current Financial Report & Investment Review**

- Accountants report on final FYE 2018 Financial Statements – Recommend approval as is. Approved by full council
- FC members sign off on Diocesan Annual Report form – **Still need signature from Richard Dannhausen, Tom Polacek, Chuck Germain**
- Weekly Collection Review – fall off in numbers as tourist season winds down.
- Time for next CD laddering: November or Dec 2018? Walter to arrange for \$25,000, one-year CD for October 2018. No laddering in January due to cash flow concerns for winter months.
- Chair report on Diocesan FC chair/trustee workshop- tabled until more members present.
- Diocesan accountants will audit Stella Maris books before a new pastor takes over in July 2019

#### **4. Pastor's Report**

- Pat Gureski has taken over the wedding planning and paperwork. Possibly LOSec too.

#### **5. Committee Reports & Project Updates**

- **Cemetery - tabled**
- **Stewardship Committee – Volunteer Appreciation event went well.**
- **Endowment Committee** -meeting held on 9-17-18. Endowment proceeding well. Not every person on the contact list has been called yet. Endowment amount greater than \$500,000 at present
  - **Buildings and Grounds**
  - Status of recruitment for B & G committee – next meeting report. Garey intends a four person with himself as the leader committee with each person responsible for a different site which will come together as a group to discuss issues and make recommendations.
  - Long-range planning – tabled until November meeting

#### **6. Project Updates**

- Parish Website committee report - tabled
- Sister Bay and Fish Creek churches exterior painting-competete (needed 2 extra coats.) The FC carport was also power washed and painted.
- Egg Harbor Office floor -complete. Office will re-open on Monday, October 1
- Baileys Harbor wall – Franke to complete in October. Drains will also be put in to prevent future water damage to wall.
- Egg Harbor Foundation – status tabled
- Egg Harbor office exterior painting to be completed by Jim Charles
- Sister Bay kitchen electric panel status- Viking Electric to replace main box which was damaged by small kitchen breaker. New box will be a Square D 92” box costing \$2,400 plus labor. This project will be coordinated with inspector and public service.
- EH garage roof – no price as yet, but work to be done by Jim Charles
- BH Roof – Chris Van de Hey meeting Chewy on Oct 21<sup>st</sup> to remove usable tiles
- JP windows. The last window will be replaced week of Oct 1st

#### **7. Discussion Items**

- Review of previous long-range plan (October 2016)
- Updating the long-range plan
- Construct walls in EH office for meetings – approved up to \$2,000. Jim Charles to do the work. Need to check how that will impact refurbished flooring.
- FC & Finance Trustee Workshop information – tabled to next meeting

#### **8. Action Items**

- **Peg to get remaining signatures for Diocesan FC report.**

#### **9. Coming Events: Next Meeting October 26, 2018 Place: Baileys Harbor Time: 1:00pm accountants/2:00pm general session**

#### **10. Evaluation: Lots of tasks completed, meeting went very well.**

Adjourned: 3:29 pm  
Respectfully submitted,  
Peg Berezewski, Chair/Secretary