

**Finance Council Minutes**  
**Stella Maris Parish Finance Council**  
**Friday, June 20, 2017 - 3:00 pm – Egg Harbor**

**Stella Maris Mission Statement:**

Stella Maris Catholic Parish prayerfully unites people in the love of Jesus guided by our patron, Mary.

**Stella Maris Vision Statement:**

We invite all to journey as disciples. By sharing the Gospel, responding to Jesus' love and the gifts God has given us, we welcome all to grow in faith and in our parish life.

**General Meeting – 3:00pm**

1. Introductions

- Call to order -
- Check-in (2-minute time limit)

Present: Fr. Dave Ruby, Pastor; Richard Dannhausen, Finance Trustee; Sharon Brabson, Secretary Trustee; Peg Berezewski, Chair; Tom Polacek; Pat Gureski

Absent: Terry McArdle, June Biemeret, Chuck Germain,

Approval of the minutes 5-19 2017

Approved as amended.

- Agenda additions or subtractions – roof repairs in Sister Bay
- Opening prayer:

2. Comments or questions from non- council members None.

3. Current Financial Report & Investment Review

Weekly Collection Review: Richard Dannhausen reported on the weekly collection through the first Sunday in June showing the collections are running 2% behind budget but have increased over last year. The membership is slowly declining.

2017-2018 Budget Finalization: The addition of \$11,800 assessed by the Diocese to line item 619 should total \$28,600 for the retirement fund will make the deficit spending \$38,765 in operations. Discussion arose on reducing the 2017-2018 FF budgeted expenses. Committee chairs will be sent a report as to exactly what they spent for the current fiscal year in order to better prepare their budget for the following fiscal budget.

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Bank and Investment Statements for May 2017 Peg Berezewski tabled review until year-end figures are available.

Statement of Revenues and Expenditures + Balance Sheet for 7/1/16 to 5/31/17 We have next rev of increase of the present fiscal year of nearly \$80,000.

Financial Oversight Issues for Fiscal Year 2017-2018:

Internal Audit Subcommittee: Peg moved to table discussion until there are more members on the council.

Courier/Collection – oversight: No discussion.

Unauthorized Collections: This subject is covered in discussion items.

4. Pastor's Report: No report.

5. Committee Reports & Project Updates

- Cemetery No report.

- Stewardship Committee Tom reported the annual service and sharing campaign will start soon. There will be 603 mailings in the next month.

General Information

Endowment Fund Progress: The purpose of the endowment fund will be clarified to prioritize funding for Worship, Liturgy and Music. It will not be the intent to supplant normal annual fiscal parishioner support for operations. The timeline entails formation of an Advisory Team through this summer with the public campaign expected to start July of 2018.

- Buildings and Grounds Richard reported there is a leak around the roof in Sister Bay. An estimate of \$1000 was given for the repair. The garage at the rectory in Baileys Harbor needs some repairs. Estimates will be requested.
- Project Updates  
Baileys Harbor Roof Progress – The architect is working on a cost estimate for this project.

A letter will be going to the parishioners for listening sessions in the next two months to share the input of the previous sessions and to keep the conversations going.

6. Discussion Items

Unauthorized collections by parish groups: Fr. Dave Ruby reported an issue arose where a group asked for contributions to a budgeted item. There is a statement in the policy that will be reviewed on how to avoid unauthorized collections.

Technical Help from Jim Dielen: This person has volunteered to help with our technical operations that was requested in the bulletin several times.

7. Action Items

Added - Roof repairs in Sister Bay:

8. Coming Events

Next Meeting –in Egg Harbor, August 24 at 3:00 p.m.

9. Evaluation-

10. Closing Prayer – All prayer intentions for parish

Meeting adjourned at 4:47pm.

Submitted by

Pat Gureski, Recording Secretary